



Job Title: Laser and Assembly Utility Tech
Department: Laser and Assembly
FLSA Status: Hourly Non-Exempt

Reports To: Production Supervisor
Status: Full-Time
Pay Grade: TBD

Position Summary:

The Laser and Assembly Utility Tech is responsible for improving efficiency of all laser and/or assembly equipment. Work is performed to standard work objectives coordinated with Laser and Assembly Group Leader. The Laser and Assembly Utility Tech is required to be proficient operating all production equipment in area and be able address routine maintenance, quality and material issues.

Essential Responsibilities:

- Know, follow, train and enforce all safety rules and procedures.
- Provide break and lunch coverage on critical equipment.
- Participate in process development and training
- Operate all equipment in Laser and Assembly Area. (Lasers, robotic welders and clip machine)
- Perform Change-overs
- Able to perform all quality inspections and make adjustments to equipment as needed.
- Train Line Techs on the following (Plex, HMI, Safety Standards, Hourly Count Boards, Labeling, and etc.)
- Follow all 5S procedures and actively participate in continuous improvement projects.
- Lead Orientation of new employees.
- Cover vacation and absenteeism.
- Back up Material Handler.
- Fill out Hourly count boards.
- Assist the Production Supervisor as needed or directed.
- Facilitate efficient shift changes by following and training operators
- Able to perform and train basic machine maintenance and PM's.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

High school diploma or GED.
1-3 related year manufacturing experience preferred.
Level 2 Laser Operator.

Job Knowledge, Skills and Abilities:

Knowledge. Quality Control, Continuous Improvement, Materials, and productions processes. English (grammar, language), Math.

Skills: Laser and Assembly Utility Tech will be able to run all of the following; 5 axis Trumpf lasers and robotic weld cells. Perform quality checks and make any needed edits on Lasers. Proficient performing

routine maintenance. Able to perform material handling, including hi-lo when needed and strong understanding of PLEX.

Abilities. The ability to focus attention is required for the monitoring of machine operation and performing quality inspection. Visual acuity is required for reading machine dials, work orders, precision measuring instruments and for performing visual/physical quality inspections. Ability to make arithmetical computations (addition, subtraction, division, multiplication). Ability to use measuring tools (i.e. caliper, micrometer and tape measure). Ability to work safely without presenting direct threat to self or others.

Physical Demands & Work Environment:

The characteristics described below are representative of those encountered while performing the essential functions of this position. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: While performing duties of this job, would occasionally be required to stand, walk, sit, reach with hands and arms, climb or balance, stoop or kneel, talk and hear, and use fingers and hands to feel objects, tools or controls. Must occasionally lift and/or move up to 40 pounds. Specific vision abilities required include close vision, distance vision, depth perceptions, and the ability to adjust focus. Overtime may be necessary as work load's dictate. This may include weekdays, weekends and/or holidays.

Work Environments: Job will generally be performed on plant floor. Job requires dealing calmly and effectively with high stress situations. Employees may be subject to random drug and alcohol testing under FAA regulations.