



## Quality Manager

Merit Technologies Worldwide - Canton, MI

### Position Summary

Manage all aspects of the internal and external function of the Quality department at Merit Technologies Worldwide. Record and report all quality concerns, and all quality histories to management and production support personnel. Offer assistance in all aspects of continuous improvement activities, quality planning, and customer satisfaction and supplier enhancement.

**\*\*WE ARE UNABLE TO PROVIDE SPONSORSHIP FOR THIS POSITION\*\***

### Essential Responsibilities

- Quality liaison between Merit Technologies Worldwide and their customer base.
- Plan, coordinate, and direct quality assurance programs designed to ensure continuous production of products consistent with established standards.
- Establish and maintain Quality Assurance programs, procedures, and controls
- Coordinate the Corrective Action needs by reviewing, reporting findings and making recommendations.
- Manage the maintenances of the internal quality functions within the area of Floor Support, Product Sampling, Rework, and Final Inspection.
- Manage the maintenance of the Gage Control Program and the Statistical Process Control Program.
- Manage the maintenance of the Production Books.
- Ensure all products meet and/or exceed company quality standards.
- Oversee supplier auditing and qualification for new or proposed suppliers.
- Advise on installation and maintenance of inspection and testing procedures for raw materials, packaging materials, and finished products.
- Manage and coordinates the maintenance of the Quality System standards to the requirement of the Quality standards.
- Manage and coordinates the Quality Environmental System.
- Document all internal activities relative to Quality System standards and provides periodic status reports.
- Interface with company's managers and customers on questions and requirements reports relative to Quality System standards.
- Coordinate the updating and reporting of the quality measurable to management, supervision, and floor support.
- Participate in continuous improvement and assist in its implementation on an ongoing basis.
- Support all employees of the organization and promote a healthy, progressive and moral work environment.
- Maintain safety standards of workplace.
- Wear all personal protective equipment as required.

### Qualifications

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

### Education and Experience

- Bachelor's Degree (B.A.) from four-year College or university; minimum of five years related experience and or training; or equivalent combination of education and experience.
- ISO and TS16949 background.
- Working knowledge of SPC and gage calibration methodologies.
- Working knowledge of GD & T.
- Working knowledge of CMM Technology.

### **Job Knowledge, Skills and Abilities**

- Effective communication and report writing skills.
- Good negotiation skills with customer-oriented attitude.
- Excellent analytical abilities to grasp the key points from complicated details.
- Good leadership capabilities to lead projects to successful completion.
- Basic knowledge of applicable software to infer statistical data.
- Familiarity with the tools, concepts and methodologies of quality management.

### **Training Requirements**

- General Safety.
- Quality System Awareness and Procedures.

### **Physical Demands & Work Environment**

*The characteristics described below are representative of those encountered while performing the essential functions of this position. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.*

#### **Physical Demands**

While performing duties of this job, would occasionally be required to stand, walk, sit, reach with hands and arms, climb or balance, stoop or kneel, talk and hear, and use fingers and hands to feel objects, tools or controls. Must occasionally lift and/or move up to 40 pounds. Employee may be required to climb stairs as needed to access various areas of the building. Specific vision abilities required include close vision, distance vision, depth perceptions, and the ability to adjust focus. Overtime may be necessary as work load's dictate. This may include weekdays, weekends and/or holidays.

#### **Work Environments**

Job will generally be performed in an office environment, but may require travel to visit a customer's facility and/or production facility. Job requires dealing calmly and effectively with high stress situations. Employees may be subject to random drug and alcohol testing under FAA regulations.

#### **Sign-off**

The above is a list of activities routinely performed by this position and includes the essential function an individual must perform for the position. The above list is not all inclusive and MTW reserves the right to add and/or remove any job duties as deemed necessary at any time.

Job Type: Full-time

Required education:

- Bachelor's

Required experience:

- GD&T: 1 year
- ISO and TS16949: 1 year
- CMM Technology: 1 year
- Leadership: 1 year